

Ocean Export Operator Apprentice

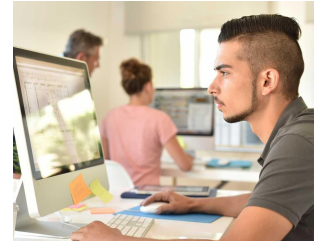
Location: **Leeds**

Posted: **30th July 2026**

Employer: **Future Forwarding**

Role type: **Apprenticeship**

Entry Requirements:



Future Forwarding Company, based in Gildersome, was founded with a vision to revolutionise the logistics industry through innovation, efficiency, and sustainability. Established in 1977, our company began as a small but ambitious logistics provider committed to delivering exceptional service and pioneering solutions in supply chain management.

Business

Freight forwarding

Training provided

Level 3 International freight forwarding specialist

Pay details

National Minimum Wage rate for apprentices

Hours

38 hours a week

Requirements

- GCSE maths and English at grades 9-4
- Communication skills
- IT skills
- Attention to detail
- Organisation skills
- Customer care skills
- Problem solving skills
- Presentation skills
- Administrative skills
- Number skills
- Analytical skills
- Logical
- Team working
- Creative
- Initiative
- Non judgemental
- Patience
- Physical fitness

Minimum age

16

Description

The work involves arranging shipment from start to finish following standard operating procedures and ensuring all documents compliant with regulations and legal requirements. This includes:

- Creating and operating daily tasks within Cargowise/PAVE/Outlook and Teams
- Monitoring/tracking current shipments and updating clients
- Liaising with colleagues, overseas agents, customers and suppliers
- Maintaining company and industry compliance and regulations
- Providing a high level of customer service
- Handling/resolving any queries and escalating where necessary
- Staying updated on industry trends, market conditions, and competition
- Collaborating with various departments to streamline processes and improve operational efficiency
- Receiving and processing supplier invoices

How to apply

Please apply on the [Find an apprenticeship](#) website.

To enquire about this role:

