

Customer Service Apprentice - Highgrove Beds

Location: **Kirklees**

Posted: **29th July 2026**

Employer: **Highgrove Beds**

Role type: **Apprenticeship**

Entry Requirements:



Highgrove is one of the UK's fastest growing bed brands and has recently expanded its operations with a move to our new 250,000 sq ft manufacturing plant in Liversedge, West Yorkshire.

Business

Manufacturing

Training provided

Level 2 Customer service practitioner

Pay details

National Minimum Wage rate for apprentices

Hours

35 hours a week

Requirements

- GCSE maths and English at grades 9-4 is desirable
- Communication skills
- IT skills
- Attention to detail
- Organisation skills
- Customer care skills
- Administrative skills
- Team working
- Initiative
- Non judgemental

Minimum age

16

Description

Working in a busy sales department, day-to-day responsibilities include:

- Dealing with customer queries
- Responding to customers' emails
- Daily data entry of orders via Sage
- Transferring data from one source to another
- Quality checking data entered by the team

How to apply

Please apply on the [Find an apprenticeship](#) website.

To enquire about this role:

